**Association of Connecticut Library Boards**

Connecticut State Library

231 Capitol Avenue

Hartford, CT 06106

Date: March 12, 2019 at 10:00 a.m.

Location: MLSC

786 South Main St

Middletown CT

Present: Gail Richmond, Wendy Berlind, Sue Phillips, Barbara Leonard, Carol Mikulski, Jan Glover

Missing: Dawn LaValle, Denise Stankovics,

**Call to Order:**  President Gail Richmond called the meeting to order at 10:06 a.m.

**Secretary’s Report:** It was moved (Wendy) and seconded (Jan) to accept the minutes of the December 12, 2019 meeting. The motion passed unanimously.

**Treasurer’s Report:** Sue Phillips reported a balance of $29,875. Membership dues have brought in $5,410.00, with 54 members having renewed for 2020. Sue distributed an annual financial report (attached) showing a beginning balance of $23,843.24 and an ending balance of $24,523.94. We discussed the proposed budget for 2020, adding $1000 for the CLA scholarship; we also added $2000 for conference speakers, which may not be needed.

**President’s Report:** Gail Richmond had nothing to report.

**FOCL Report:** Barbara Leonard reported that FOCL is planning its annual June conference at Middlesex Community College at which Marc Longenecker from Wesleyan will speak on movies and books. She distributed a form for Friends groups to nominate members for an award for outstanding service or programs. FOCL is updating their handbook, and looking for a 15th member of their board of directors.

**State Library Report:** Dawn LaValle has told Gail that they are still looking for a new State Librarian. They are very busy helping libraries deal with containment measures for COVID-19; libraries across the state are cancelling event and/or closing to the public.

**Old Business:**

 *Newsletter:* thanks to the hard work of Denise, the newsletter is at the printer. We need a list of all CT libraries and their addresses for mailing it out next time. Jan may have such a list on a thumb drive given to her by Dawn LaValle.

**New Business:**

*Elections:* It was moved (Jan) and seconded (Wendy) to elect Carol Mikulski as vice-president. The motion passed unanimously.

 *By-laws Review:* Gail led a discussion on changes to the by-laws to reflect current practices of the ACLB Board and to change terminology. She will give the proposed changes to Denise who had offered to edit the by-laws document.

**Adjournment:** It was moved (Carol) and seconded (Jan) to adjourn the meeting at 11:35 a.m. The motion passed unanimously.

The next meeting will be on April 9.

Respectfully submitted,

Wendy Berlind, Secretary

**ACLB ANNUAL FINANCIAL REPORT 2019**

**BEGINNING BALANCE – $23,843.24**

**ENDING BLANCE – $24,523.94**

**INCOME**

Membership -- $6760.00

Conference Registrations -- $3,150.00

TOTAL – $9,910.00

**EXPENSES**

MEMBERSHIP MAILING – 129.98

Stamps – 100.00

Envelopes – 21.00

Paper – 8.98

NEW BOARD MEMBERS DRIVE – 119.83

Stamps and supplies – 119.83

WEBSITE AND ONLINE PAYMENTS – 863.87

Maintenance Fee -- $300.00

Website Annual Fee – 540.00

Online Payments Fees – 23.87

SECRETARY OF STATE ANNUAL REPORT – 50.00

INSURANCE – 1160.00

NEW CHECKS – 41.71

TRAVEL – 24.85

NEWSLETTER – 1383.58

 March printing – 338.70

 March postage – 117.67

 June printing – 340.06

 June postage – 121.67

 September printing – 340.06

 September postage – 125.42

CLA SCHOLARSHIP – 1000.00

CONFERENCE – 5139.46

 Program Packet Printing and Supplies – 844.25

 Awards – 31.21

 Plaque for Ken Wiggin – 79.76

 Facility – 4184.24

TOTAL – 9913.28