**Association of Connecticut Library Boards**

Connecticut State Library

231 Capitol Avenue

Hartford, CT 06106

Date: March 11, 2021 at 10:00 a.m.

Location: Zoom meeting

Present: Gail Richmond, Wendy Berlind, Sue Phillips, Carol Mikulski, Jan Glover, Dawn LaValle, Barbara Leonard, Denise Stankovics, Deborah Schander

**Call to Order:**  President Gail Richmond called the meeting to order at 10:01 a.m.

**Secretary’s Report:** It was moved (Carol) and seconded (Denise) to accept the minutes of the January 14, 2022 meeting. The motion passed unanimously.

**Treasurer’s Report:** Sue Phillips reported that memberships are coming in more slowly now. It was decided to send an email reminder to all libraries in the state asking them to renew or join. The balance is $29,019.71. The recent newsletter expenses are partly paid for.

**President’s Report:** Gail Richmond said she and Dawn have presented the Board Basics training recently. One question that has come up regarding boards being asked to mediate between a director and employees; Gail and Dawn emphasized that it is not appropriate for a board to be involved in library personnel issues. Gail said that we can perhaps have an in-person meeting in the summer with covid vaccinations on the rise but that for convenience she would like to continue having most meetings by zoom. There was a discussion of the need for the ACLB to help boards with forms for evaluating library directors. Jan and Carol have experience gathering evaluation forms and will forward some to Wendy for posting on the ACLB website.

**FOCL Report:** Barbara Leonard let us know that FOCL’s membership has remained strong and that Friends groups have joined chat sessions about book sales. A chat suggestion is proposed for libraries that have remained completely closed during the pandemic. In May, the FOCL board plans a socially distanced in-person meeting in Meriden; their annual meeting will be virtual, with no awards ceremony this year. They hope to have an in-person fall conference.

**State Library Report:** Dawn introduced Deborah Schander, the new CT State Librarian. Deborah told the group that she holds both library and law degrees, has worked in academic law libraries, and has expertise in research, reference, and outreach. She has worked at Seton Hall and Vanderbilt universities and is now broadening her horizons to work with the many different elements of the population served by the State Librarian position. She has recently testified before the state appropriations committee on the importance and value of the BorrowIt program, which costs $703,638 but saves libraries over $50 million that would otherwise go towards duplicate materials. The next task is to present facts and figures to an appropriations subcommittee on March 19. See the figures at the link:

<https://libguides.ctstatelibrary.org/dld/ccard>

She can be reached at: Deborah.schander@ct.gov

**Old Business:**

 *Newsletter:* Denise asked if more zoom webinars were planned; they can be publicized in the next newsletter. She asked Deborah if she would contribute an article for the newsletter as Ken Wiggin, former state librarian, did. Dawn said that the best topic for the next issue will be on digital inclusion, and she will send information to Denise.

 *Assessment Tool:* Gail reported that she had used the tool with her board and learned that their orientation materials need to be updated and improved. Dawn suggested that we provide training sessions on use of the tool. Wendy will post a user-friendly copy on the website for boards to use.

**New Business:**

 *Board Member Titles:* It was moved (Denise) and seconded (Carol) that Jan be given the title “Resource Coordinator”. The motion passed unanimously.

**Adjournment:** It was moved (Carol) and seconded (Wendy) to adjourn the meeting at 10:52 a.m. The motion passed unanimously.

The next meeting will be on Thursday May 13.

Respectfully submitted,

Wendy Berlind, Secretary

**ACLB ANNUAL FINANCIAL REPORT 2019**

**BEGINNING BALANCE – $23,843.24**

**ENDING BLANCE – $24,523.94**

**INCOME**

Membership -- $6760.00

Conference Registrations -- $3,150.00

TOTAL – $9,910.00

**EXPENSES**

MEMBERSHIP MAILING – 129.98

Stamps – 100.00

Envelopes – 21.00

Paper – 8.98

NEW BOARD MEMBERS DRIVE – 119.83

Stamps and supplies – 119.83

WEBSITE AND ONLINE PAYMENTS – 863.87

Maintenance Fee -- $300.00

Website Annual Fee – 540.00

Online Payments Fees – 23.87

SECRETARY OF STATE ANNUAL REPORT – 50.00

INSURANCE – 1160.00

NEW CHECKS – 41.71

TRAVEL – 24.85

NEWSLETTER – 1383.58

 March printing – 338.70

 March postage – 117.67

 June printing – 340.06

 June postage – 121.67

 September printing – 340.06

 September postage – 125.42

CLA SCHOLARSHIP – 1000.00

CONFERENCE – 5139.46

 Program Packet Printing and Supplies – 844.25

 Awards – 31.21

 Plaque for Ken Wiggin – 79.76

 Facility – 4184.24

TOTAL – 9913.28